

HEADQUARTERS
PHILIPPINE ARMY PROCUREMENT CENTER
 ARMED FORCES OF THE PHILIPPINES PROCUREMENT SERVICE
 Fort Andres Bonifacio, Metro Manila

CERTIFICATION of COMPLIANCE

Pursuant to Republic Act 11032: "An Act Promoting Ease of doing Business and Efficient Delivery of Government Service by amending Republic Act Number 9485 otherwise known as the Anti-Red Tape Act of 2007 and other purposes"

I, **COL EMMANUEL P PRIVADO O-9497 QMS (GSC) PA** Filipino, of legal age, Commanding Officer of Philippine Army Procurement Center (PAPC), being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following facts:

- 1) The Philippine Procurement Center including its Operating Branches and Staff Office has established its service standards known as the Citizen's Charter that enumerates the following.
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing complaints
- 2) The Citizen's Charter is posted as information billboards in all service offices of **Philippine Army Procurement Center** that deliver frontline services.
- 3) The Citizen's Charter is positioned at the main entrance of the office or at most conspicuous place of all the said services.
- 4) The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information material (e.g booklet or brochure).
- 5) The Citizen's Charter is uploaded in the agency's website and accessible to the public.
- 6) The agency has undertaken self-assessment and reporting of improvements in its existing Citizen's Charter.
- 7) The Citizen's Charter show the process improvements, specifically on the streamlining of procedures and shortened turnaround time, on the most availed frontline services.

Frontline Services	Process Improvement	Action Taken to Improve Process	Results/ Benefits
Public Bidding (contract implementation)	Signatories for the contract within the threshold of P5M were lessen	Used Purchase Order as replacement to the long form contract, likewise implemented the one time signature of the contract	Lessen the days of the signing of contract.

Shopping and Small Value Mode of Procurement	No. of days of mandatory posting	Lessen the number of days of posting to PHILGEPS for 7 calendar days to only 3 calendar days	Shorten the timeline of awarding of Contract
	Conduct of Canvass	Attended by member of the Canvass/Contracting Committee (End-user Representative, Financial Analyst, and Legal Officer)	Improved the transparency of awarding the Contract to the most eligible bidder.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 24 JUL 2018, 2018 in Taguig City, Philippines.

COL EMMANUEL P PRIVADO

Commanding Officer

Phil Army Procurement Center

SUBSCRIBED AND SWORN to before me this 24 JUL 2018, 2018 in Taguig City, Philippines with affiant exhibiting to me his/her _____ ID _____ issued on _____ at _____.

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NOTARY PUBLIC
POLICARDO P. ZACARIAS
NOTARY PUBLIC
PTR NO. 6607778-01 JAN. 2018
CITY OF MAKATI
IBP LIFE MEMBER NO. 01449
ROLL NO. 34352
UNTIL DECEMBER 31, 2018