

**HEADQUARTERS
PHILIPPINE ARMY
OFFICE OF THE ARMY JUDGE ADVOCATE
Fort Andres Bonifacio, Metro Manila**

Certificate of Compliance

Pursuant to Republic Act 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018

I, **COL MA VICTORIA M GIRAO JAGS (MNSA) PA**, Filipino, of legal age, Army Judge Advocate, Philippine Army being responsible and accountable in ensuring compliance with Republic Act 11032, hereby declare and certify the following facts:

1) The Office of the Army Judge Advocate has established its service standards known as the Citizen's Charter that enumerates the following:

- a. Vision and Mandate
- b. Performance Pledge
- c. Frontline Services
 - i. Issuance of OAJA Clearance/Certificate
 - ii. Authentication of documents
 - iii. Rendering of Legal Advice
- d. Feedback Form

2) The Citizen's Charter is posted as information billboards.

3) The Citizen's Charter is positioned at the main entrance of the office.

4) The Citizen's Charter is written in English.

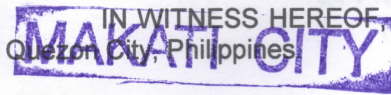
5) The agency has undertaken self-assessment and reporting of improvements in its existing Citizen's Charter.

6) The Citizen's Charter shows the most availed frontline service:

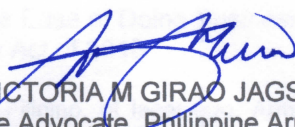
Frontline Services	Process Improvement	Action Taken to Improve Process	Result/Benefits
1. Issuance of OAJA Clearance/Certification	Process the request on time.	Strictly adhere to the DLO policy on Disposition of Cases and issuance of Clearances	Stakeholders were judiciously served on time
2. Authentication of Documents	Process the request on time	Strictly observe the authenticity of documents	-do-
3. Rendering of Legal Advice	Provides legal advice	Duty JAGS Officer to give legal advice	-do-

By 2028, a world-class Army that is a source of national pride.

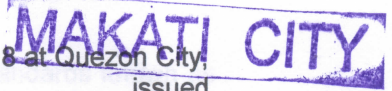
This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.




IN WITNESS HEREOF, I have hereunto set my hand this JUL 23 2018 of 2018,
Quezon City, Philippines


COL MA VICTORIA M GIRAO JAGS (MNSA) PA
Army Judge Advocate, Philippine Army

SUBSCRIBED AND SWORN to before me this JUL 23 2018 of 2018 at Quezon City,
Philippines. Affiant exhibited to me her Government Issued ID with ID Nr _____ issued
on _____ at _____



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Series of 2018


ATTY. RODELIA MARIE F. PEEL
Notary Public for Makati City
Until Dec. 31, 2019
Roll No. 52434 / IBP Lifetime No. 06514
PTR No. MKT 6629421 / 01-12-2018 / Makati City
2/F MGen De Los Reyes Bldg, HPA
Fort Andres Bonifacio, Makati City

- 2) The Citizen's Charter is posted as information billboards.
- 3) The Citizen's Charter is positioned at the main entrance of the office.
- 4) The Citizen's Charter is written in English.
- 5) The agency has undertaken self-assessment and reporting of unmet need in its existing Citizen's Charter.
- 6) The Citizen's Charter shows the most needed frontline services.

Frontline Services	Process Improvement	Action Taken to Improve Process	Responsible Party
1. Issuance of OAJA Clearance/Certification	Process the request on time	Survey adhere to the OJO policy on Disposition of Cases and issuance of Clearances	Stakeholders who voluntarily served as
2. Authentication of Documents	Process the request on time	Strictly observe the authenticity of documents	
3. Rendering of Legal Advice	Render legal advice	Duty JAGS Officer to give legal advice	