



HEADQUARTERS
ARMED FORCES OF THE PHILIPPINES BIDS AND AWARDS COMMITTEE
OFFICE OF THE PHILIPPINE ARMY BIDS AND AWARDS COMMITTEE 1
Fort Andres Bonifacio, Metro Manila

BIDDING DOCUMENTS

for the

**Procurement of One (1) Lot ICT
Equipment for RDC, ASCOM, PA**

SIG PABAC 004-21

ABC: PhP 1,557,396.00

**Bidding Date: June 09, 2021
@01:30 P.M. (Wednesday)**

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



HEADQUARTERS
PHILIPPINE ARMY
OFFICE OF THE PA BIDS AND AWARDS COMMITTEE 2
Fort Andres Bonifacio, Metro Manila



ITB 013-21

20 May 2021

INVITATION TO BID

Procurement of Various Signal Items

1. The Philippine Army, through the ASA Nr 2600-2021-0073 duly signed by COL RAMON ANTONIO E BELLO GSC (CAV) PA, AC OF S for FM, G10, PA intends to apply the sum of Twenty Million Pesos (Php20,000,000.00) being the ABC to payments under the contract for the One (1) Lot Enhancement of Night Fighting System under SIG PABAC 003-21, Trust Receipt Number AA# 2019-01-02 duly signed by COL PEDRO C BALISI JR MNSA (CAV) PA, Chief, OAFM, PA intends to apply the sum of One Million Five Hundred Fifty-Seven Thousand Three Hundred Ninety-Six Pesos (PhP 1,557,396.00) being the ABC to payments under the contract for the Procurement of ICT Equipment for RDC, ASCOM, PA (Lot 1) under SIG PABAC 004-21. intends to apply the following sum being the Approved Budget for the Contract (ABC) to payment under the contract for the following items. Bids received in excess of the ABC shall be automatically rejected at bid opening:

PABAC Reference Nr.	Description	Qty (unit)	ABC (Pesos)
SIG PABAC 003-21	Enhancement of Night Fighting System	One (1) Lot	20,000,000.00
SIG PABAC 004-21	Procurement of ICT Equipment for RDC, ASCOM, PA	One (1) Lot	1,557,396.00

2. The Philippine Army now invite Bids for the above procurement of **Projects**: (herein referred to as GOODS).

Required delivery period and delivery place shall be as follows:

PABAC Reference Nr	Delivery Period	Delivery Place
SIG PABAC 003-21	Within one hundred twenty (120) calendar days upon Receipt of NTP	Signal Warehouse, ASCOM, PA, Fort Bonifacio, Taguig City, Philippines
SIG PABAC 004-21	Within one hundred twenty (120) calendar days upon Receipt of NTP	Signal Warehouse, ASCOM, PA, Fort Bonifacio, Taguig City, Philippines.

Bidders should have completed within **five (5) years** from the date of Submission and Receipt of Bids a Contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 otherwise known as the “Government Procurement Reform Act”. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from PABAC1 Secretariat and inspect the Bidding Documents as posted on the Website of the Philippine Army and the PHILGEPS at the address given below during office hours from 8:00 am to 4:00 pm

5. The complete set of Bidding Documents may be acquired/purchased by interested Bidders and must submit a letter of Intent (LOI) starting **21 May 2021** during office hours (8:00 am - 4:00 pm) from the given address and websites below upon payment of **non-refundable fee at the Collecting Officer, Finance Center, Philippine Army, Fort Andres Bonifacio, Metro Manila.**

PABAC Reference Nr.	Description	Qty (unit)	ABC (PhP)	Price of Bid Documents (PhP)
SIG PABAC 003-21	Enhancement of Night Fighting System	One (1) Lot	20,000,000.00	25,000.00
SIG PABAC 004-21	Procurement of ICT Equipment for RDC, ASCOM, PA	One (1) Lot	1,557,396.00	5,000.00

6. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person, by facsimile, or through electronic means.

7. The Philippine Army through PABAC1 will hold a Pre-Bid Conference on the time and date as specified below through Virtual Tele Conference (VTC) via zoom at the PABAC1 Conference Room, Fort Andres Bonifacio, Taguig City, M.M. which shall be open to prospective bidders.

To reduce the risks and hazards of community transmission of COVID-19, the BAC shall conduct meetings and conferences via video-conferencing until further notice, or until such time that the state of calamity, or implementation of community quarantine or similar government restrictions shall have been lifted by the proper government authorities.

The prospective bidders are advised to first log and wait for further advice to join the BAC meeting room, the link of which shall be provided to the prospective bidders before the start of the Pre-bid Conference.

8. Bids must be duly received by the PABAC1 Secretariat through manual submission at the office address indicated below on or before the date of submission of bids as specified below. Late bids shall not be accepted.

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

10. Bid opening shall be on the date as specified below and at the given address below through Virtual Tele Conference (VTC) via zoom at the PABAC1 Conference Room, Fort Andres Bonifacio, Taguig City, M.M. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Bidders are advised to first log and wait for further advice to join the BAC meeting room, the link of which shall be provided to the bidders before the start of bid opening.

The schedule of the bidding activities shall be as follows:

ACTIVITIES	DATE/TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:00 am to 4:00 pm only Mondays - Fridays starting 21 May 2021	Office of the Philippine Army Bids and Awards Committee 1, Fort Andres Bonifacio, Taguig City, MM and via Zoom VTC
2. Pre-Bid Conference	Date/Time: 28 May 2021 1:30 P.M. (Friday)	
3. Submission, Opening and Bids Evaluation (SOBE)	Date/Time: 09 June 2021 1:30 P.M. (Wednesday)	

11. The Philippine Army reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Office of the Philippine Army Bids and Awards Committee 1

Fort Andres Bonifacio, Metro Manila

LTC DANIEL R DUMALAG (QMS) PA

Head, PABAC1 Secretariat

Contact Nr. (02) **845-9555 loc 6891 & 6893**

E-mail Address: pabacsec@gmail.com

13. You may visit the following websites:

For downloading of Bidding Documents: **(philgeps.gov.ph and army.mil.ph)**

Date of Issue: _____

Signed
DANILO O CARIÑO
Brigadier General PA
Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **Philippine Army** wishes to receive Bids for the **Procurement of ICT Equipment for RDC, ASCOM, PA** under **SIG PABAC 004-21**.

The Procurement Project (referred to herein as “Project”) is composed of **One (1) lot**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2020 in the amount of **One Million Five Hundred Fifty-Seven Thousand Three Hundred Ninety-Six Pesos (PhP 1,557,396.00)**.

2.2. The source of funding is the **Philippine Army Trust Receipt**.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. For the procurement of **Non-expendable Supplies**: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least **fifty percent (50%)** of the ABC; or
 - b. The Bidder should comply with the following requirements:
 - i. Completed **at least two (2) similar contracts**, the aggregate amount of which should be equivalent to **at least fifty percent (50%)** in the case of non-expendable supplies of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to **at least half of the percentage** of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Procuring Entity has prescribed that: **Subcontracting is not allowed.**

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within five (5) years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in: Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid within one hundred twenty (120) calendar days from the date of the opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 9 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are

indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as follows:
One Project having several items that shall be awarded as one contract.

The credit line shall be available on the date of the submission of bid by the (Supplier/Distributor/Manufacturer) and such line of credit shall be maintained until the project is completed by the contractor.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.2	Foreign Bidders must be duly represented by an authorized local representative.
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> a. Supply and Delivery of Information and Communications Technology Equipment; and b. Completed within five (5) years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracting is not allowed.
10	<p>For foreign bidders, the equivalent document/s issued by the appropriate authority in the country of origin of the bidder concerned must be presented. If said document has no appropriate equivalent, a Certificate of Inexistence of Appropriate Foreign Equivalent may be submitted.</p> <p>The Local Representative of Foreign Bidders shall also submit PhilGEPS Certificate of Registration (Platinum Membership).</p> <p>In case of a Joint Venture, each JV partner shall submit the required Legal Documents.</p>
12	For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR.
12.1	The price of the Goods shall be quoted DDP Signal Warehouse, ASCOM, PA, Fort Bonifacio, Metro Manila, Philippines or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> a. The amount of not less than Thirty-One Thousand One Hundred Forty-Seven Pesos and 92/100 (PhP 31,147.92) [two percent (2%) of the ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than Seventy-Seven Thousand Eight Hundred Sixty-Nine Pesos and 80/100 (PhP 77,869.80) [five percent (5%) of the ABC], if bid security is in Surety Bond. <p>Note: The bid security shall be payable to the Procuring Entity, however, if it is in the form of a manager's check, it shall be payable to the Collecting Officer, Finance Center, PA.</p>

15	<p>Each Bidder shall submit one (1) original and two (2) photocopies of the first and second components of its bid with proper tabbing.</p> <p>Note:</p> <ul style="list-style-type: none"> The Bid shall be signed on every page and/or initialed by the duly authorized representative/s of the bidder to include all photocopies. Any document that was not signed and/or initialed by the authorized representative/s of the bidder shall be a ground for disqualification.
18	Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.
19.3	The Project shall be awarded as one contract.

	Description		Quantity	ABC (Pesos)
Procurement of ICT Equipment for RDC, ASCOM, PA		Computer Desktop Intel Core i3 (9 th or latest)	19 ea	855,000.00
		Computer Desktop Intel Core i5 (9 th or latest)	5 ea	225,000.00
		Document Camera (Full HD)	2 ea	64,000.00
		Digital Single-Lens Reflex Camera (with lens, 24)	2 ea	60,000.00
		Automatic Document Feeder (ADF) Scanner (Duplex)	3 ea	150,000.00
		Network Switch, 16 Port Branded (Unmanaged)	2 ea	9,000.00
		Wireless Wi-Fi Gigabit Router Branded (802.11ac Dual)	4ea	12,000.00
		Ethernet UTP cable category 6 Branded (1000ft)	1 box	7,896.00
		RJ-45 Connectors	100 pcs	500.00
		External Hard Drive (1TB) shock proof	15 pcs	45,000.00
		Printer 3D (Printer speed 150mm/s)	1 ea	40,000.00
		Printer Laser, colored (Multifunction, 24 ppm)	1 ea	56,000.00
		Printer, Inkjet Multi Function, 20ppm	2 ea	33,000.00
	Total			1,557,396.00
20.2	Post-Qualification Requirements in accordance with Section 34.2 of the 2016 Revised IRR of RA No 9184:			
	TAB	Additional Post Qualification Requirements		
	A	PhilGEPS Certificate of Registration (Platinum Membership) if not submitted during bid opening		
	B	Attachments of PhilGEPS (Platinum) Registration <ul style="list-style-type: none"> Registration Certificate from Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document Current and valid Mayor's Permit or Business Permit 		

		<ul style="list-style-type: none"> • Tax Clearance Certificate per Executive Order 398, Series of 2005 • Latest Audited Financial Statement
	C	Latest Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)
	D	Supporting documents for the Ongoing Government/Private Contracts and the Single Largest Completed Contract: <ol style="list-style-type: none"> 1. Notice of Award, Notice to Proceed, Contract, Purchase Order or its equivalent issued by the end-user; and 2. Certificate of Completion and/or Technical Inspection and Acceptance Committee (TIAC) Report, Sales Invoices with Official Receipts, End-User's Acceptance or its equivalent provided that the same expressly states that the Goods were received in good condition.
	E	Certificate of Notarial Commission of the lawyer who notarized the documents submitted by the bidder
	F	Company Profile
	G	Certification from AFPPS that the Bidder is not "Blacklisted".
	<p>Note:</p> <p>Failure to submit the following requirements on time or a finding against the veracity of such shall be ground for the forfeiture of the bid security and disqualify the bidder for award.</p>	

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within **ten (10) calendar days** from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>For Goods supplied from abroad:</i> “The delivery terms applicable to the Contract are DDP delivered Signal Warehouse, ASCOM, PA, Fort Bonifacio, Metro Manila, Philippines in accordance with INCOTERMS.”</p> <p><i>For Goods supplied from within the Philippines:</i> “The delivery terms applicable to this Contract are delivered Signal Warehouse, ASCOM, PA, Fort Bonifacio, Metro Manila, Philippines. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is: PA TIAC, APAO and OAFM.</p> <p>Incidental Services</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; b. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and c. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p>Insurance</p> <p>The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p>Transportation</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>Payment shall be made by Check for local Supplier, or through irrevocable Letter of Credit (LC) in case of foreign supplier/manufacturer.</p> <p>In case payment shall be made by LC, the Procuring Entity shall open the irrevocable LC in favor of the Supplier in accordance with the terms provided below in an Authorized Government Depository Bank after the approval of the</p>

	<p>Contract by the HOPE and cash transfer from the PA to the Authorized Government Depository Bank, to wit:</p> <ul style="list-style-type: none"> a. Mode of Transmission: Full cable telex/S.W.I.F.T; b. Advising and/or Confirmation: LC may be advised and/or confirmed by any bank to be identified by the Supplier, at the latter's sole expense; c. Payee Bank: The LC draft (if any) shall be drawn on the confirming bank; d. Beneficiary: e. Currency and Amount of LC: LC shall be in Philippine Peso, in an amount equivalent to the Total Contract Price. The 95% of the amount of LC shall be released upon completion of all the required documents enumerated in SCC Clause 2.2 (f) of the Bidding Documents and the 5% shall be released upon expiration of the warranty period provided in SCC Clause 5.1 in the Bidding Documents; f. The terms of payment shall be as follows: "One Time Payment" to the Supplier at the time of the final acceptance of the Goods by the Procuring Entity made in accordance with Section VI. Schedule of Requirements, and the submission or presentation of the following documents: <ul style="list-style-type: none"> i. Supplier's invoice showing Goods' description, quantity, unit price, and total amount; ii. Negotiable, clean shipped on-board Bill of Lading marked "Freight Pre-Paid" and/or "Non-Negotiable Bill of Lading" or "Airway Bill"; iii. Original Supplier's factory inspection report or certificate of pre-delivery test and inspection report by PA TIAC (as applicable); iv. Manufacturer's and/or Supplier's warranty certificate; v. Certificate of Origin (for imported GOODS); vi. Delivery Receipt detailing number and description of items received signed by the Procuring Entity's representative at the Delivery Site; vii. Certificate of Acceptance by the PA Technical Inspection and Acceptance Committee (PA TIAC).
4	<p>The inspections and tests that will be conducted are:</p> <ul style="list-style-type: none"> a. Post-Qualification involving documents validation, testing and/or manufacturer's plant visit and inspection shall be conducted by the Procuring Entity or its designated representatives (PQ Team) in order to determine the compliance to the requirements of the end-user as required in the bidding documents. Expenses incurred related hereto particularly travel

	<p>and board and lodging expenses shall be borne by the Procuring Entity.</p> <p>Considering the travel restrictions brought by COVID-19 outbreak, the alternative PQI may be conducted through “table post qualification” and/or by VTC or other electronic means; and the adoption of previous PQ Reports with independent referencing even beyond six (6) months validity period.</p> <p>Conduct of Post Qualification abroad is subject to the issued guidelines regarding Foreign Travel of Public Official/Officers during State of Calamity or Implementation of Community Quarantine or Similar Restrictions. Considering restrictions for foreign travel during the quarantine period, the Procuring Entity or PQ Team may conduct “table post qualification” within the office, or utilize the Office of the Philippine Defense and Armed Forces Attaché (OPhilDAFA) of the country where the foreign bidder/proponent is based to conduct post qualification.</p> <p>b. Final Inspection and Acceptance at the Delivery Site. Completeness and appropriateness of the delivered goods, visual inspection and random sampling based on the required test criteria and list of required samples shall be conducted by the Procuring Entity’s representative (PATIAC) at the delivery site. Expenses incurred related hereto particularly travel and board and lodging expenses shall be borne by the Procuring Entity. Items that were taken randomly for destructive testing shall be replaced by the supplier.</p> <ol style="list-style-type: none"> 1) Final Inspection and Acceptance Report by the TIAC 2) Delivered Items and Inspection Report 3) SAO/APAO Inspection and Acceptance Report
	<p>Note:</p> <ol style="list-style-type: none"> a. Delivered items must comply with the required Technical Specification. b. All cost related to the testing, including the samples for random testing, shall be for the account of the bidder/supplier. c. Item/s subject for destructive testing shall be included during delivery, but shall not be counted as part of the quantity being delivered.
5.1	<p>The warranty shall be covered by, either retention money or a special bank guarantee in favor of the Philippine Army in an amount equivalent to five percent (5%) of the Contract Price. The Obligation for the warranty shall only be released after the lapse of the warranty period.</p> <p>The warranty period shall be One (1) year after acceptance by the Procuring Entity of the delivered Goods.</p> <p>The goods to be delivered must have been manufactured not more than one (1) year from the date of delivery.</p>
5.2	<p>The period for correction of defective items in the warranty period is within thirty (30) calendar days upon receipt of notice from the Procuring Entity of any claim arising from the warranty obligation of the supplier.</p> <p>The Procuring Entity through the TIAC may invoke for warranty claims for the</p>

	<p>Goods or any part thereof that fail to conform to the specifications within the warranty period. The Supplier shall either rectify or replace such defective Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall inspect the rectified/replaced goods, at no cost to the Procuring Entity, upon giving a notice pursuant to GCC Clause 5.2.</p>
5.3	<p>If the supplier fails to satisfactorily deliver any or all the goods and/or to perform the services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the procuring Entity shall without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price, as liquidated damages , the applicable rate one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. In case the total sum liquidated damages reaches ten percent (10%) of the total contract price, the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.</p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Unit	Delivery Period	Delivery Place
Computer Desktop Intel Core i3 (9 th or latest)	19	ea	Within one hundred twenty (120) calendar days upon Receipt of NTP	Signal Warehouse, ASCOM, PA, Fort Bonifacio, Taguig City, Philippines.
Computer Desktop Intel Core i5 (9 th or latest)	5	ea		
Document Camera (Full HD)	2	ea		
Digital Single-Lens Reflex Camera (with lens, 24)	2	ea		
Automatic Document Feeder (ADF) Scanner (Duplex)	3	ea		
Network Switch, 16 Port Branded (Unmanaged)	2	ea		
Wireless Wi-Fi Gigabit Router Branded (802.11ac Dual)	4	ea		
Ethernet UTP cable category 6 Branded (1000ft)	1	box		
RJ-45 Connectors	100	pc		
External Hard Drive (1TB) shock proof	15	pc		
Printer 3D (Printer speed 150mm/s)	1	ea		

Printer Laser, colored (Multifunction, 24 ppm)	1	ea		
Printer, Inkjet Multi-Function, 20ppm	2	ea		

Section VII. Technical Specifications

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**HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT**
Fort Andres Bonifacio, Metro Manila

TECHNICAL SPECIFICATIONS
Information and Communications Technology (ICT) Equipment

1. Desktop Computer	
Desktop Configuration 1	
Technical Data	Minimum Requirements
1.1 Category	Branded and Brand New
1.2 Processor	Intel Core i3 (9th or latest generation)
1.3 Motherboard	Compatible with Processor
1.4 Form Type	4GB RAM (Minimum)
1.5 Memory	Video Card 2GB or onboard (minimum)
1.6 Video Controller	Proprietary Design/ Manufacturers' standard
1.7 Monitor	18" LED Screen Size (minimum)
1.8 Sound Controller	SC or on-board SC with speaker
1.9 Hard Disk	1TB (minimum)
1.10 Optical Drive	DVD-RW or Latest
1.11 Networking	Onboard Gigabit Ethernet Controller
1.12 Keyboard/Mouse	USB Keyboard and USB Optical Mouse
1.13 Power Supply	At least 450W
1.14 Software	Licensed Windows 10 (64 Bit)
1.15 Software	Licensed Office Microsoft 2019 or latest
1.16 Accessories	CD installer/Driver/Manual
1.17 One year warranty	
1.18 After sales support on parts and service	
1.19 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
Desktop Configuration 2	
Technical Data	Minimum Requirements
1.1 Category	Branded and Brand New
1.2 Processor	Intel Core i5 (9th or latest generation)
1.3 Motherboard	Compatible with Processor
1.4 Form Type	8GB RAM DDR4 (Minimum)
1.5 Memory	Dedicated VC 4GB DDR5 (Minimum)
1.6 Video Controller	Proprietary Design/ Manufacturers' standard
1.7 Monitor	23" LED Screen Size FHD (Minimum)
1.8 Sound Controller	SC or on-board SC with speaker
1.9 Hard Drive	1TB HDD (minimum)
1.10 Optical Drive	DVD-RW or Latest
1.11 Networking	Onboard Gigabit Ethernet Controller



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1.12 Keyboard/Mouse	USB Keyboard and USB Optical Mouse
1.13 Power Supply	At least 450W
1.14 Software	Licensed Windows 10 Home (64 Bit)
1.15 Software	Licensed Microsoft Office 2019 or latest
1.16 Accessories	CD installer/Driver/Manual
1.17 One year warranty	
1.18 After sales support on parts and service	
1.19 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
2. Laptop Computer	
Technical Data	Minimum Requirements
2.1 Category	Branded and Brand New
2.2 Processor	Intel Core i7 (9th or latest generation)
2.3 Onboard Controller	Sound, Video, Network (Wired, Wireless), speaker, microphone and webcam
2.4 Memory	8GB RAM DDR4 (minimum)
2.5 Video Controller	Discrete/Dedicated VC 2GB (minimum)
2.6 Monitor	14" LED Screen Size Full HD or higher
2.7 Hard Drive	1TB HDD or 512GB SSD (minimum)
2.8 Connectivity	802.11b/g/n/ac (2x2) Wi-Fi and Bluetooth 4.2
2.9 Software	Licensed Windows 10 (64 Bit)
2.10 Software	Licensed Office 2019
2.11 Accessories	CD installer/Driver/Manual
2.12 One year warranty	
2.13 After sales support on parts and service	
2.14 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
3. Document Camera (Full HD)	
Technical Data	Minimum Requirements
3.1 Effective Pixels	2 MP (1920 x 1080 pixels)
3.2 Camera Sensor	1/2.7 inch CMOS Sensor
3.3 Frames-Per-Second	30
3.4 Output Resolution	Full HD (1080p)
3.5 Optical Zoom	12x
3.6 Weight	Up to 3 kgs
3.7 One year warranty	
3.8 After sales support on parts and service	
3.9 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	



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4. Digital Single-Lens Reflex Camera	
Technical Data	Minimum Requirements
4.1 Format	12.13 MP CMOS Imaging Sensor
4.2 Lens	
4.2.1 Focal Length	18mm to 55mm
4.2.2 Maximum Aperture	f3.5 to f5.6
4.2.3 Lens Construction	Based on Manufacturers' Standard
4.3 Weight	800g Camera (maximum)
4.4 Flash Modes	Based on Manufacturers' Standard
4.5 Storage Type	SD/SDHC/SDXC Card
4.6 Connection	HDMI
4.7 Connection	Wi-Fi/Bluetooth
4.8 Connection	Micro USB
4.9 LCD	3 inches
4.10 Accessory	Camera Bag
4.11 Accessory	Camera Shoulder Strap
4.12 Accessory	Tripod
4.13 Accessory	8 GB Memory Card
4.14 Warranty	At least One (1) Year Warranty on Parts and Services
4.15	Preferably with Service Centers in the Philippines
4.16	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery
5. Automatic Document Feeder (ADF) Scanner	
Technical Data	Minimum Requirements
5.1 Type	Automatic Document Feeder (ADF)
5.2 Capability	Duplex Scanning
5.3 Scanning Mode	Color, Grayscale, Monochrome
5.4 Optical Resolution	600 dots per inch
5.5 Scanning Speed at Normal Mode	30 pages per minute (ppm)
5.6 Largest Scanning Area	8.5" x 14"
5.7 ADF Capacity	50 pages
5.8 Interface	USB 3.0/Wi-Fi
5.9 Software	Bundled with Optical Character Recognition (OCR) Software
5.10 Compatibility	Based on Manufacturers' Product Brand as Offered
5.11 Warranty	At least One (1) Year Warranty on Parts and Services
5.12	Preferably with Service Centers in the Philippines
5.13	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery
6. 16 Port Network Switch (Unmanaged)	
Technical Data	Minimum Requirements
6.1 Category	Brand New and Branded
6.2 Standard and Protocols	IEEE 802.3i, IEEE 802.3u, IEEE 802.3ab, IEEE 802.3x
6.3 Type	16-Port Gigabit Desktop/Rackmount Switch
6.4 Number of Ports :	16*10/100/1000 Mbps ports



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6.5 Accessories	Power Cord, Installation Guide, Rackmount Kit, Rubber Feet
6.6 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
7. Wireless Wi-Fi Gigabit Router	
Technical Data	Minimum Requirements
7.1 Category	Brand New and Branded Dual Band
7.2 Ports	4*10/100/1000Mbps LAN Ports, 1*10/100/1000Mbps WAN Port
7.3 Wireless Standards	IEEE 802.11ac/n/a 5GHz, IEEE 802.11b/g/n 2.4GHz
7.4 Frequency Bands	2.4GHz and 5GHz
7.5 Supports 802.11ac standard	
7.6 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
8. Ethernet Unshielded Twisted Pair (UTP) Cable Cat6	
Technical Data	Minimum Requirements
8.1 Category	Brand New and Branded
8.2 Cable Length	1,000 Feet
8.3 UTP Standard	Category 6
8.4 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
9. RJ 45 Connectors	
9.1 Connector for Cat6 UTP Cables	
9.2 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
10. External Hard Drive	
Technical Data	Minimum Requirements
10.1 Category	Brand New and Branded
10.2 Type	Portable Slim Type
10.3 Storage Capacity	1 TB
10.4 Interface	USB 3.0
10.5 Accessories	Pouch, Cable
10.6 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
11. 3D Printer	
Technical Data	Minimum Requirements
11.1 Packing type	Unassembled Packing
11.2 Build volume	300 x 300 x 400mm
11.3 LCD screen	Yes
11.4 Nozzle diameter	0.4mm (can be replaced to 0.3 / 0.2mm)
11.5 Nozzle temperature	Below 250 Deg.C in normal state, max. 270 Deg.C
11.6 Support filaments	ABS / PLA / TPU and so on
11.7 Material diameter	1.75mm
11.8 Print speed	150mm/s
11.9 File format	G-code,JPG,OBJ,STL
11.10 Host computer	Cura or equivalent

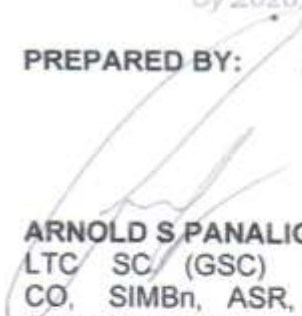


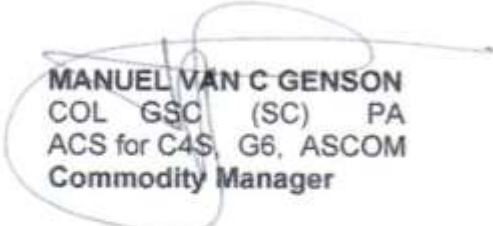
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software	
11.11 Other features	SD card off-line printing function; Filament run out protection; Resume printing function
11.12 Additional Requirements	5kg/ spool white PLA filament for 3d printers
11.13 Warranty	At least One (1) Year Warranty on Parts and Services
11.14 Preferably with Service Centers in the Philippines	
11.15 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
12. Colored Laser Printer	
Technical Data	Minimum Requirements
12.1 Category	Branded and Brand New
12.2 Type of Printer	Color Laser Printer, Photocopying and Scanning
12.3 Print Speed	Upto 24 ppm (Black/Color) or Better
12.4 Printing Size	Upto 8.5" x 14" or Better
12.5 Interface	USB, Network Connectivity or Better
12.6 Accessories	With Initial Toner Cartridge
12.7 Accessories	Power Cord
12.8 Accessories	Driver/Installer/Manual
12.9 Warranty	At least One (1) Year Warranty on Parts and Services
12.10 Preferably with Service Centers in the Philippines	
12.11 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	
13. Multifunctional Printer	
Technical Data	Minimum Requirements
13.1 Printer Type	Print, Scan, Copy, Fax with ADF
13.2 Print Method	Inkjet printing
13.3 Print Speed	20 ppm (black or colored) or better
13.4 Interface	USB 2.0 , Ethernet
13.5 Interface	Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct
13.6 Printing Size	Upto 8.5" x 14" or Better
13.7 Accessories	Loaded with initial ink
13.8 Accessories	Power Cord
13.9 Accessories	Driver/Installer/Manual
13.10 Warranty	At least One (1) Year Warranty on Parts and Services
13.11 Preferably with Service Centers in the Philippines	
13.12 Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery	

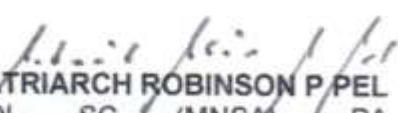
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PREPARED BY:

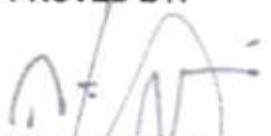

ARNOLD S. PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer


MANUEL VAN C. GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:


PATRIARCH ROBINSON P. PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:


CIRILITO E. SOBEJANA
Lieutenant General PA
Commanding General, PA

**HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila**

**TEST AND ACCEPTANCE PROCEDURES
For Desktop Computer**

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Desktop Computer.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all desktop computer sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the items to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for Desktop Computer

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.



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2.1.1.2 Procedure: Visually inspected the overall workmanship of the desktop computer.

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the system unit including its peripherals and accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the desktop computer sets.

2.1.2.2 Procedure: Measure the monitor screen size using measuring tape and Check if the system unit, parts, software, peripherals and accessories are present.

2.1.2.3 Standard: Desktop computer sets must be complete including its compliance based the following technical specifications:

a. Desktop Configuration 1

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Branded and Brand New		
2	Processor	Intel Core i3 (9th or latest generation)		
3	Motherboard	Compatible with Processor		
4	Memory	4GB RAM (Minimum)		
5	Video Controller	Video Card 2GB or onboard (minimum)		
6	Form Type	Proprietary Design/ Manufacturers' standard		
7	Monitor	18" LED Screen Size (minimum)		
8	Sound Controller	SC or on-board SC with speaker		
9	Hard Disk	1TB (minimum)		
10	Optical Drive	DVD-RW or Latest		
11	Networking	Onboard Gigabit Ethernet Controller		
12	Keyboard/Mouse	USB Keyboard and USB Optical Mouse		
13	Power Supply	At least 450W		
14	Software	Licensed Windows 10 (64 Bit)		
15	Software	Licensed Office Microsoft 2019 or latest		
16	Accessories	CD installer/Driver/Manual		
17	One year warranty			
18	After sales support on parts and service			
19	Dents, cracks and other surface defects			
20	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			



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b. Desktop Configuration 2

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Branded and Brand New		
2	Processor	Intel Core i5 (9th or latest generation)		
3	Motherboard	Compatible with Processor		
4	Memory	8GB RAM DDR4 (Minimum)		
5	Video Controller	Dedicated VC 4GB DDR5 (Minimum)		
6	Form Type	Proprietary Design/ Manufacturers' standard		
7	Monitor	23" LED Screen Size FHD (Minimum)		
8	Sound Controller	SC or on-board SC with speaker		
9	Hard Drive	1TB HDD (minimum)		
10	Optical Drive	DVD-RW or Latest		
11	Networking	Onboard Gigabit Ethernet Controller		
12	Keyboard/Mouse	USB Keyboard and USB Optical Mouse		
13	Power Supply	At least 450W		
14	Software	Licensed Windows 10 Home (64 Bit)		
15	Software	Licensed Microsoft Office 2019 or latest		
16	Accessories	CD installer/Driver/Manual		
17	One year warranty			
18	After sales support on parts and service			
19	Dents, cracks and other surface defects			
20	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the desktop computer is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the desktop computer

2.2.1.2.2 Power on the desktop computer

2.2.1.2.3 Navigate the desktop computer

2.2.1.3 Standard: The desktop computer must be operational including its installed softwares and there shall be no dead pixels for monitor.

Functional Test and Evaluation for Desktop Computer	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA



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The rating that will be applied for the evaluation of the delivered vehicles shall either Compliant or Non-Compliant. Lacking requirement shall be provided. Desktop computer with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer

MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:

PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:

CIRILITO E SOBEJANA
Lieutenant General PA
Commanding General, PA



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HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
Laptop Computer

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Laptop Computer.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all laptop computer sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the items to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for Laptop Computer

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.



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2.1.1.2 Procedure: Visually inspected the overall workmanship of the laptop computer.

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the system unit including its peripherals and accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the laptop computer sets.

2.1.2.2 Procedure: Measure the monitor size using measuring tape. Check if the system unit, parts, software, peripherals and accessories are present.

2.1.2.3 Standard: Laptop computer sets must be complete including its compliance based the following technical specifications:

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Branded and Brand New		
2	Processor	Intel Core i7 (9th or latest generation)		
3	Onboard Controller	Sound, Network (Wired, Wireless), speaker, microphone and webcam		
4	Memory	8GB RAM (minimum)		
5	Video Controller	Discrete/Dedicated VC 2GB (minimum)		
6	Monitor	14" LED Screen Size FHD or higher		
7	Hard Drive	1TB HDD/ 512GB SSD (minimum)		
8	Connectivity	802.11b/g/n/ac (2x2) Wi-Fi and Bluetooth 4.2		
9	Software	Licensed Windows 10 (64 Bit)		
10	Software	Licensed Office 2019		
11	Accessories	CD installer/Driver/Manual		
12	One year warranty			
13	After sales support on parts and service			
14	Dents, cracks and other surface defects			
15	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the laptop computer is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the laptop computer



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2.2.1.2.2 Power on the laptop computer

2.2.1.2.3 Navigate the laptop computer

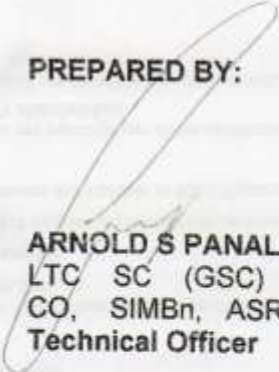
2.2.1.3 Standard: The laptop computer must be operational including its installed softwares and there shall be no dead pixels for monitor.

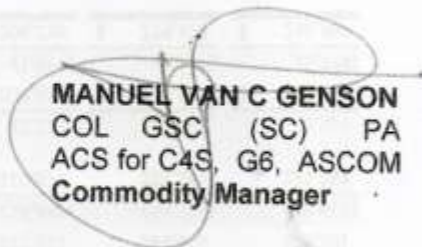
Functional Test and Evaluation for Laptop Computer	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA


The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. Laptop computer with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

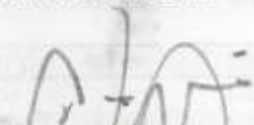

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer


MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:


PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:


CIRILITO E SOBEJANA
Lieutenant General PA
Commanding General, PA



"Honor, Patriotism, Duty"

**HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT**
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
Document Camera

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Document Camera.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all document camera sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the items to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for Document Camera

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.



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2.1.1.2 Procedure: Visually inspected the overall workmanship of the document camera

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the system unit including its peripherals and accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the document camera sets.

2.1.2.2 Procedure: Check if the equipment and accessories are present.

2.1.2.3 Standard: Document camera sets must be complete including its compliance based the following technical specifications:

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Effective Pixels	2 MP (1920 x 1080 pixels)		
2	Camera Sensor	1/2.7 inch CMOS Sensor		
3	Frames-Per-Second	30		
4	Output Resolution	Full HD (1080p)		
5	Optical Zoom	12x		
6	Weight	upto 3 kgs		
7	One year warranty			
8	After sales support on parts and service			
9	Dents, cracks and other surface defects			
10	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the document camera is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the document camera

2.2.1.2.2 Power on the document camera.

2.2.1.2.3 Navigate the document camera

2.2.1.3 Standard: The document camera must be operational and there shall be no dead pixels.

Functional Test and Evaluation for Document Camera	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA

The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. Document Camera with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer

MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:

PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:

CIRILITO E SOBEJANA
Lieutenant General PA
Commanding General, PA



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HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
Digital Single-Lens Reflex (DSLR) Camera

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Digital Single-Lens Reflex (DSLR) Camera.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all DSLR camera sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the items to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartially.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for DSLR Camera

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.



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2.1.1.2 Procedure: Visually inspected the overall workmanship of the DSLR camera

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the system unit including its peripherals and accessories.

2.1.2 Completeness:

2.1.2.1 Equipment Needed: Measuring tape for LCD

2.1.2.2 Purpose: To determine the completeness of the document camera sets.

2.1.2.3 Procedure: Check if the equipment and accessories are present.

2.1.2.4 Standard: DSLR camera sets must be complete including its compliance based the following technical specifications:

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Format	12.13 MP CMOS Imaging Sensor		
2	Lens			
3	a. Focal Length	18mm to 55mm		
4	b. Maximum Aperture	f3.5 to f5.6		
5	c. Lens Construction	Based on Manufacturers' Standard		
6	Weight	800g Camera (maximum)		
7	Flash Modes	Based on Manufacturers' Standard		
8	Storage Type	SD/SDHC/SDXC Card		
9	Connection	HDMI		
10	Connection	Wi-Fi/Bluetooth		
11	Connection	Micro USB		
12	LCD	3 inches		
13	Accessory	Camera Bag		
14	Accessory	Camera Shoulder Strap		
15	Accessory	Tripod		
16	Accessory	8 GB Memory Card		
17	Warranty	At least One (1) Year Warranty on Parts and Services		
18	Preferably with Service Centers in the Philippines			
19	Dents, cracks and other surface defects			
20	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the DSLR camera is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the DSLR camera

2.2.1.2.2 Power on the DSLR camera

2.2.1.2.3 Navigate the DSLR camera

2.2.1.3 Standard: The DSLR camera must be operational and there shall be no dead pixels.

Functional Test and Evaluation for DSLR Camera	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA

The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. DSLR Camera with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer

MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:

PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:

CIRILITO E SOBEJANA
Lieutenant General PA
Commanding General, PA



"Honor, Patriotism, Duty"

HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
Automatic Document Feeder (ADF) Scanner

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Automatic Document Feeder (ADF) Scanner.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all ADF scanner sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the item to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartially.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for ADF Scanner

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.



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2.1.1.2 Procedure: Visually inspected the overall workmanship of the ADF scanner

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the equipment including its accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the document camera sets.

2.1.2.2 Procedure: Check if the equipment and accessories are present.

2.1.2.3 Standard: ADF scanner sets must be complete including its compliance based the following technical specifications:

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Type	Automatic Document Feeder (ADF)		
2	Capability	Duplex Scanning		
3	Scanning Mode	Color, Grayscale, Monochrome		
4	Optical Resolution	600 dots per inch		
5	Scanning Speed at Normal Mode	30 pages per minute (ppm)		
6	Largest Scanning Area	8.5" x 14"		
7	ADF Capacity	50 pages		
8	Interface	USB 3.0/Wi-Fi		
9	Software	Bundled with Optical Character Recognition (OCR) Software		
10	Compatibility	Based on Manufacturers' Product Brand as Offered		
11	Warranty	At least One (1) Year Warranty on Parts and Services		
12	Preferably with Service Centers in the Philippines			
13	Dents, cracks and other surface defects			
14	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the ADF scanner is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the ADF scanner

2.2.1.2.2 Power on the ADF scanner

2.2.1.2.3 Navigate the ADF scanner



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2.2.1.3 Standard: The ADF scanner must be operational.

Functional Test and Evaluation for ADF scanner	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA

The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. ADF scanner with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer

MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:

PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:

CIRILITO E SOBEJANA
Lieutenant General PA
Commanding General, PA



"Honor, Patriotism, Duty"

HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
Local Area Network (LAN) Equipment and External Hard Drive

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Local Area Network (LAN) Equipment and External Hard Drive.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all LAN equipment and external hard drive sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of 16 port network switch, wireless wi-fi gigabit router and external hard drive to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for LAN equipment and external hard drive

2.1.1 Overall Workmanship



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2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.

2.1.1.2 Procedure: Visually inspected the overall workmanship of the LAN equipment and external hard drive

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the equipment including its accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the LAN equipment and external hard drive sets.

2.1.2.2 Procedure: Check if the equipment and accessories are present.

2.1.2.3 Standard: LAN equipment and external hard drive sets must be complete including its compliance based the following technical specifications:

16 Port Network Switch (Unmanaged)				
Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Brand New and Branded		
2	Standard and Protocols	IEEE 802.3i, IEEE 802.3u, IEEE 802.3ab, IEEE 802.3x		
3	Type	16-Port Gigabit Desktop/Rackmount Switch		
4	Number of Ports:	16*10/100/1000 Mbps ports		
5	Accessories	Power Cord, Installation Guide, Rackmount Kit, Rubber Feet		
Wireless Wi-Fi Gigabit Router				
Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Brand New and Branded Dual Band		
2	Ports	4*10/100/1000Mbps LAN Ports, 1*10/100/1000Mbps WAN Port		
3	Wireless Standards	IEEE 802.11ac/n/a 5GHz, IEEE 802.11b/g/n 2.4GHz		
4	Frequency Bands	2.4GHz and 5GHz		
5	Supports 802.11ac standard			
Ethernet Unshielded Twisted Pair (UTP) Cable Cat6				
Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Brand New and Branded		
2	Cable Length	1,000 Feet		
3	UTP Standard	Category 6		
RJ 45 Connectors			Compliant	Non-Compliant
Connector for Cat6 UTP cables		100 pieces		

External Hard Drive				
Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Brand New and Branded		
2	Type	Portable Slim Type		
3	Storage Capacity	1 TB		
4	Interface	USB 3.0		
5	Accessories	Pouch, Cable		

Visual Inspection Checklist	Compliant	Non-Compliant
Dents, cracks and other surface defects		
Completeness:		
16 Port Network Switch		
Wireless Wi-Fi Gigabit Router		
Ethernet UTP Cable		
RJ45 Connectors		
External Hard Drive		
Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery		

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the LAN equipment and External hard drive are operational.

2.2.1.2 Equipment Needed: Desktop and Laptop Computer, LAN Cables, Net

2.2.1.3 Procedures:

2.2.1.3.1 Setup and power on the 16 Port Network Switch and Wireless Wi-Fi Gigabit Router as a single network

2.2.1.3.2 Connect the Laptop and Desktop computer to the network

2.2.1.3.3 Connect the external hard drive to the computer

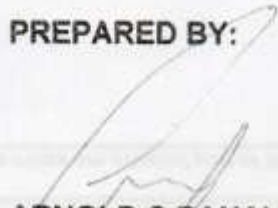
2.2.1.4 Standard: The LAN equipment and external hard drive must be operational.

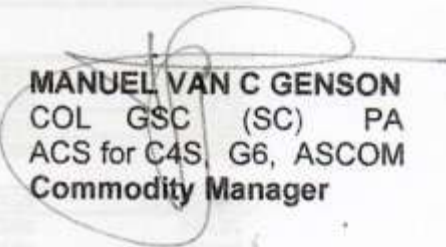
Functional Test and Evaluation for ADF scanner	Compliant	Non-Compliant
Operation:		
16 Port Network Switch		
Wireless Wi-Fi Gigabit Router		
External Hard Drive		

2.3 PASS/FAIL CRITERIA

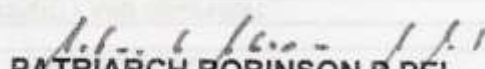
The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. LAN equipment and External Hard Drive with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

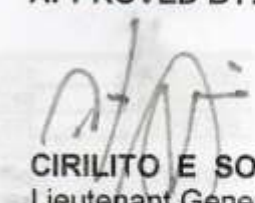

ARNOLD S PANALIGAN
 LTC SC (GSC) PA
 CO, SIMBn, ASR, PA
 Technical Officer


MANUEL VAN C GENSON
 COL GSC (SC) PA
 ACS for C4S, G6, ASCOM
 Commodity Manager

RECOMMENDED BY:


PATRIARCH ROBINSON P PEL
 COL SC (MNSA) PA
 ACS for C4S, G6, PA

APPROVED BY:


CIRILITO E SOBEJANA
 Lieutenant General PA
 Commanding General, PA



"Honor, Patriotism, Duty"

HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
3D Printer

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to 3D Printer.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all 3D printer sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the item to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for 3D Printer

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.

2.1.1.2 Procedure: Visually inspected the overall workmanship of the 3D printer



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2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the equipment including its accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the 3D printer sets.

2.1.2.2 Procedure: Check if the equipment and accessories are present.

2.1.2.3 Standard: 3D printer must be complete including its compliances based the following technical specifications:

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Packing type	Unassembled Packing		
2	Build volume	300 x 300 x 400mm		
3	LCD screen	Yes		
4	Nozzle diameter	0.4mm (can be replaced to 0.3 / 0.2mm)		
5	Nozzle temperature	Below 250 Deg.C in normal state, max. 270 Degrees.C		
6	Support filaments	ABS / PLA / TPU and so on		
7	Material diameter	1.75mm		
8	Print speed	150mm/s		
9	File format	G-code,JPG,OBJ,STL		
10	Host computer software	Cura or compatible equivalent		
11	Other features	SD card off-line printing function; Filament run out protection; Resume printing function		
12	Additional Requirements	5kg/ spool white PLA filament for 3d printers		
13	Warranty	At least One (1) Year Warranty on Parts and Services		
14	Preferably with Service Centers in the Philippines			
15	Dent, Cracks, and other surface defects including its accessories			
16	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the 3D printer is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the 3D printer

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2.2.1.2.2 Power on the 3D printer

2.2.1.2.3 Navigate the 3D printer and print a 3D sample

2.2.1.3 Standard: The 3D printer must be operational.

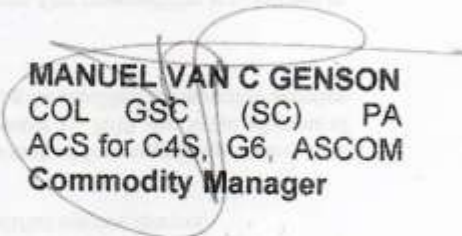
Functional Test and Evaluation for ADF scanner	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA

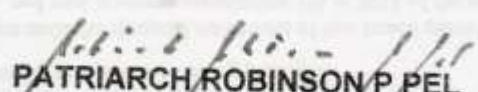
The rating that will be applied for the evaluation of the delivered items shall either Compliant or Non-Compliant. Lacking requirement shall be provided. 3D printer with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

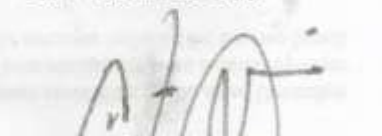

ARNOLD S. PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer


MANUEL VAN C. GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:


PATRIARCH ROBINSON P. PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:


CIRILITO E. SOBEJANA
Lieutenant General PA
Commanding General, PA



"Honor, Patriotism, Duty"

HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURE
For Colored Laser Printer

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Colored Laser Printer.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all colored laser printer sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the item to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for Colored Laser Printer

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.

2.1.1.2 Procedure: Visually inspected the overall workmanship of the colored laser printer

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the equipment including its accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the colored laser printer sets.

2.1.2.2 Procedure: Check if the equipment and accessories are present.

2.1.2.3 Standard: colored laser printer must be complete including its compliances based the following technical specifications:

Nr	Technical Data	Minimum Requirements	Compliant	Non-Compliant
1	Category	Branded and Brand New		
2	Type of Printer	Color Laser Printer, Photocopying and Scanning		
3	Print Speed	Upto 24 ppm (Black/Color) or Better		
4	Printing Size	Upto 8.5" x 14" or Better		
5	Interface	USB, Network Connectivity or Better		
6	Accessory	With Initial Toner Cartridge		
7	Accessory	Power Cord		
8	Accessory	Driver/Installer/Manual		
9	Warranty	At least One (1) Year Warranty on Parts and Services		
10	Preferably with Service Centers in the Philippines			
11	Dents, cracks and other surface defects			
12	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the colored laser printer is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the colored laser printer

2.2.1.2.2 Power on the colored laser printer

2.2.1.2.3 Navigate the colored laser printer

"Honor, Patriotism, Duty"



2.2.1.3 Standard: The colored laser printer must be operational.

Functional Test and Evaluation for Colored Laser Printer	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA

The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. Colored laser printer with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer

MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:

PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:

CIRILITO E SOBEJANA
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HEADQUARTERS
PHILIPPINE ARMY
ARMY SIGNAL REGIMENT
Fort Andres Bonifacio, Metro Manila

TEST AND ACCEPTANCE PROCEDURES
For Multifunctional Printer

1. GENERAL

1.1 Scope: This Test and Acceptance Procedure shall apply to Multifunctional Printer.

1.2 Objective: To determine compliance of the equipment with technical specifications and functional performance set forth with the need of the end user.

1.3 Methodology:

1.3.1 The Test and Evaluation is divided into two (2) phases:

1.3.1.1 The Visual Inspection – This shall cover the completeness of the delivered equipment in terms of quantity, workmanship, presence of required accessories and documentary requirements. The visual inspection shall be conducted for all multifunctional printer sets delivered.

1.3.1.2 The Functional Test and Evaluation – which shall cover functional inspection and testing of the item to determine operational performance.

1.3.2 The inspection includes manual, physical, and verification of the specifications for compliance to the Technical Specifications and other mandatory requirements set forth in the contract. The functional testing shall consider factors that will affect the performance of the said equipment. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartially.

2. TEST PARAMETERS

2.1 Visual Inspection and Procedures for Multifunctional Printer

2.1.1 Overall Workmanship

2.1.1.1 Purpose: To determine compliance based on the technical specifications of the equipment.



"Honor, Patriotism, Duty"

2.1.1.2 Procedure: Visually inspected the overall workmanship of the multifunctional printer

2.1.1.3 Standard: there should be no dents, cracks and other surface defects on the equipment including its accessories.

2.1.2 Completeness:

2.1.2.1 Purpose: To determine the completeness of the multifunctional printer sets.

2.1.2.2 Procedure: Check if the equipment and accessories are present.

2.1.2.3 Standard: Multifunctional printer must be complete including its compliances based the following technical specifications:

Nr	Description	Technical Specifications	Compliant	Non-Compliant
1	Printer Type	Print, Scan, Copy, Fax with ADF		
2	Print Method	Inkjet printing		
3	Print Speed	20 ppm (black or colored) or better		
4	Interface	USB 2.0, Ethernet		
5	Interface	Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct		
6	Printing Size	Upto 8.5" x 14" or Better		
7	Accessories	Loaded with initial ink		
8	Accessories	Power Cord		
9	Accessories	Driver/Installer/Manual		
10	Warranty	At least One (1) Year Warranty on Parts and Services		
11	Preferably with Service Centers in the Philippines			
12	Dents, cracks and other surface defects			
13	Completeness			
14	Suppliers' certification that the goods to be delivered have been manufactured not more than one (1) year from the date of delivery			

2.2 Functional Test and Evaluation

2.2.1 Operation

2.2.1.1 Purpose: To determine if the multifunctional printer is operational.

2.2.1.2 Procedures:

2.2.1.2.1 Assemble the multifunctional printer

2.2.1.2.2 Power on the multifunctional printer

2.2.1.2.3 Navigate the multifunctional printer

2.2.1.3 Standard: The multifunctional printer must be operational.

Functional Test and Evaluation for Multifunctional Printer	Compliant	Non-Compliant
Operation		

2.3 PASS/FAIL CRITERIA

The rating that will be applied for the evaluation of the delivered items shall either Pass Compliant or Non-Compliant. Lacking requirement shall be provided. multifunctional printer with in-part/accessories or fail to pass any of the inspection and test parameters shall be corrected, required or replaced by the supplier as per provisions of the contract.

PREPARED BY:

ARNOLD S PANALIGAN
LTC SC (GSC) PA
CO, SIMBn, ASR, PA
Technical Officer

MANUEL VAN C GENSON
COL GSC (SC) PA
ACS for C4S, G6, ASCOM
Commodity Manager

RECOMMENDED BY:

PATRIARCH ROBINSON P PEL
COL SC (MNSA) PA
ACS for C4S, G6, PA

APPROVED BY:

CIRILITO E SOBEJANA
Lieutenant General PA
Commanding General, PA



"Honor, Patriotism, Duty"

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE	
<i>Class “A” Documents</i>	
<u>TAB</u>	<u>Legal Documents</u>
A	<p>Valid PhilGEPS Registration Certificate (Platinum Membership); <u>or</u> the following Class “A” documents:</p> <ul style="list-style-type: none"> (a) Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; (b) Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; (c) Tax Clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); and (d) Supplier’s Audited Financial Statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
<i>Technical Documents</i>	
B	<p>Duly signed Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. (Annex 1)</p> <p>* The bidder may make a reservation under oath in a notarized document not to disclose the name of its client on the ground of an existing confidentiality agreement but must disclose the amount, status, and name of the project for purposes of validating the NFCC, subject to the full disclosure during post-qualification. In this connection, the bidder may keep the name of the client from the statement of ongoing contracts.</p>
C	<p>a. Statement of the bidder’s Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from the date of the Receipt and Opening of Bid Envelope equivalent to at least fifty percent (50%) of the ABC of the project to be bid; Or</p> <p>b. Statement of the bidder’s Completed Contracts of similar nature within the last five (5) years from the date of the Receipt and Opening of Bid Envelope with an aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC of the project to be bid. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above. (Annex 2)</p>

	<p>* For this project, “similar contract or project” shall pertain to the Supply and Delivery of Information and Communications Technology Equipment.</p> <p>* Similar contract must be supported by the following documents to be submitted during Post-Qualification:</p> <ol style="list-style-type: none"> 1. Notice of Award, Notice to Proceed, Contract, Purchase Order or its equivalent issued by the end-user; and 2. Certificate of Completion and/or Technical Inspection and Acceptance Committee (TIAC) Report, Sales Invoices with Official Receipts, End-User’s Acceptance or its equivalent provided that the same expressly states that the Goods were received in good condition.
<i>Financial Documents</i>	
D	<p>The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) (Annex 3-A); <u>or</u></p> <p>a Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation (Annex 3-B).</p> <p>* Should the bidder opt to submit NFCC, computation must be at least equal to the ABC to be bid, calculated as follows. NFCC = [(Current assets minus current liabilities) (15)] minus the value of all ongoing contracts, including awarded contracts yet to be started.</p> <p>* The values of the domestic bidder’s current assets and current liabilities shall be based on the latest Annual Income Tax Return and Audited Financial Statements filed thru eFPS.</p> <p>* For foreign bidders, the value of the current assets and current liabilities shall be based on their latest Audited Financial Statements (AFS) prepared in accordance with international reporting standards. The NFCC computation shall be expressed in Philippine Peso based on the prevailing exchange rate as published in the BSP reference rate bulletin on the date of preparation of the AFS.</p> <p>* If the prospective bidder opts to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by local universal or commercial bank. The amount of Committed Line of Credit must be Machine Validated.</p>
<i>Class “B” Documents</i>	
E	<p>Duly signed Joint Venture Agreement (JVA) in case the joint venture is already in existence; <u>or</u></p> <p>In the absence of a JVA, duly Notarized Statement/s from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security; <u>or</u></p>

	<p>In case JVA is not applicable, the bidder must submit a duly signed Statement stating that JVA is not applicable in lieu of the foregoing (Annex 4).</p> <p>*Note:</p> <ul style="list-style-type: none"> The JVA should be specific to the project including the purpose and all supporting documents related thereto.
F	Bid security in the prescribed form, amount and validity period; or a Notarized Bid Securing Declaration (Annex 5) .
G	Conformity with the Schedule of Requirements (Annex 6-A).
	Duly signed statement of compliance to Technical Specifications and Test and Evaluation Procedures (Annex 6-B).
	Warranty Undertaking (Annex 6-C).
	Certificate of Replacement for Defective Items (Annex 6-D).
H	<p>Certificate from Armed Forces of the Philippines Procurement Service (AFPPS) that the Bidder is not Blacklisted; or</p> <p>In the absence of the said Certificate, the Bidder shall submit a proof of application of the same stamped received by AFPPS.</p> <p>*Note:</p> <ul style="list-style-type: none"> In case of Joint Venture, each JV partner shall submit the Certificate.
I	Notarized Omnibus Sworn Statement (Annex 7) .
J	Duly notarized Secretary's Certificate; or Board Resolution; or Special Power of Attorney of the authorized Representative of the Bidder.

II. FINANCIAL COMPONENT ENVELOPE

<u>TAB</u>	<u>Financial Documents</u>
A	Duly signed and accomplished Financial Bid Form (Annex 8)
B	Duly signed and accomplished Price Schedule(s) (Annex 9)

Bidding Forms

Bidding Forms	Annex Nr
Statement of All On-going Government and Private Contracts including Contracts Awarded but not yet started, if any.	Annex 1
Statement of Single Largest Similar Completed Contract within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the ABC	Annex 2
Certificate of Net Financial Contracting Capacity (NFCC)	Annex 3-A
Sample Form for Committed Line of Credit	Annex 3-B
Statement that JVA is not applicable	Annex 4
Bid Securing Declaration	Annex 5
Conformity with the Schedule of Requirements	Annex 6-A
Duly signed statement of compliance to Technical Specifications and Test and Evaluation Procedures	Annex 6-B
Warranty Undertaking	Annex 6-C
Certificate of Replacement for Defective Items	Annex 6-D
Omnibus Sworn Statement	Annex 7
Financial Bid Form	Annex 8
Bid Prices and applicable Price Schedules	Annex 9

(COMPANY LETTERHEAD)

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

Statement of **All On-going Government and Private Contracts** including Contracts
Awarded but not yet started, if any.

1. All On-going Government Contracts

Name of Contract	Date of Contract	Kinds of Goods	Value of Contract	Status of Contract	Date of Delivery	Purchase Order, Notice to Proceed or Contract
TOTAL						

Total Value of Contract: _____

2. All On-going Private Contracts

Name of Contract	Date of Contract	Kinds of Goods	Value of Contract	Status of Contract	Date of Delivery	Purchase Order, Notice to Proceed or Contract
TOTAL						

Total Value of Contract: _____

CERTIFIED CORRECT:

*Name & Signature of Authorized Representative*_____
*Position*_____
Date

(Company Letterhead)
Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA
Bid Ref. No. SIG PABAC 004-21
Approved Budget Contract: PhP 1,557,396.00

Statement of Single Largest Similar Completed Contract within the last five (5) years from
date of submission and receipt of bids equivalent to at least **fifty percent (50%)** of the
ABC

Name of Contract	Date of Contract	Kinds of Goods	Value of Contract	Date of Delivery	End-User's Acceptance or Official Receipts

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY

(Please show figures at how you arrived at the NFCC)

This is to certify that our **Net Financial Contracting Capacity (NFCC)** is **Philippine Pesos** _____ (P _____) which is at least equal to the total ceiling price we are bidding.

The amount is computed as follows: **NFCC = (CA-CL) (K)-C**

Where:

CA = Current Assets

CL = Current Liabilities

K = 15

C = value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project

Issued this _____ day of _____, 2021.

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

Annex 3-B

(Name of Bank)
COMMITTED LINE OF CREDIT

Date: _____

ARMED FORCES OF THE PHILIPPINES
OFFICE OF THE PHILIPPINE ARMY BIDS AND AWARDS COMMITTEE
Fort Andres Bonifacio, Metro Manila

PROJECT : _____
COMPANY/FIRM : _____
ADDRESS : _____
BANK/FINANCING INSTITUTION : _____
ADDRESS : _____
AMOUNT : _____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within ten (10) calendar days after receipt by the (Supplier/Distributor/Manufacturer) of the Notice of Award and such line of credit shall be maintained until the project is completed by the Contractor.

This certification is being issued in favor of said (Supplier/Distributor/Manufacturer) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

The committed line of credit cannot be terminated or cancelled without the prior written approval of the OFFICE OF THE PHILIPPINE ARMY BIDS AND AWARDS COMMITTEE.

Name and Signature of Authorized Financing Institution Office

Official Designation

Concurred By:

Name & Signature of (Supplier/Distributor/Manufacturer's) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this _____day of _____at _____, Philippines. Affiant exhibited to me his/her competent Evidence of identity as defined by the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC), issued on _____ at _____.

NOTARY PUBLIC

Doc No: _____
Page No: _____
Book No: _____
Series of: _____

(Company Letterhead)

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

This is to certify that _____ (name of bidder) will be participating **without a joint venture partner** in the procurement of _____ (name of project)_____.

Further, the undersigned acknowledges that **Joint Venture Agreement is Not Applicable** for the above mentioned project.

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

Name of Project: _____
Public Bidding Nr: _____
ABC: _____

BID-SECURING DECLARATION

REPUBLIC OF THE PHILIPPINES)
CITY OF)

BID-SECURING DECLARATION

Invitation to Bid/Request for Expression of Interest No. 1: (Insert reference number)

To: (Insert name and address of the Procuring Entity)

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that: (a) I/We will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and (b) I/We will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declarations, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1 (b), 34.2, 40.1 and 69.1, except 69.1 (f) of the IRR of RA 9184; without prejudice to other legal action the government may undertake.

3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:

a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;

b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/We failed to timely file a request for consideration or (ii) I/We filed a waiver to avail of said right;

c) I am/were declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bids, and I/We have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We hereunto set my/our hand/s this _____ day of (Month) (Year) at (Place of Execution).

NAME OF BIDDERS AUTHORIZED REPRESENTATIVE
(Insert signatory's legal capacity)

AFFIANT

SUBSCRIBED AND SWORN TO BEFORE ME this _____day of _____at _____, Philippines. Affiant exhibited to me his/her competent Evidence of identity as defined by the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC), issued on _____ at _____.

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SCHEDULE OF REQUIREMENTS

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

TO THE BIDDER: Indicate “COMPLY” If proposal meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF “FAILED”.				
Description	Qty/ Unit	Full Delivery within;	Delivery Place	Bidders Proposal
Computer Desktop Intel Core i3 (9 th or latest)	19 ea	Within one hundred twenty (120) calendar days upon Receipt of NTP	Signal Warehouse, ASCOM, PA, Fort Bonifacio, Taguig City, Philippines.	
Computer Desktop Intel Core i5 (9 th or latest)	5 ea			
Document Camera (Full HD)	2 ea			
Digital Single-Lens Reflex Camera (with lens, 24)	2 ea			
Automatic Document Feeder (ADF) Scanner (Duplex)	3 ea			
Network Switch, 16 Port Branded (Unmanaged)	2 ea			
Wireless Wi-Fi Gigabit Router Branded (802.11ac Dual)	4 ea			
Ethernet UTP cable category 6 Branded (1000ft)	1 box			
RJ-45 Connectors	100 pc			
External Hard Drive (1TB) shock proof	15 pc			
Printer 3D (Printer speed 150mm/s)	1 pc			
Printer Laser, colored	1 ea			

(Multifunction, 24 ppm)				
Printer, Inkjet Multi Function, 20ppm	2 ea			

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

COMPLIANCE TO TECHNICAL SPECIFICATION

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA
Bid Ref. No. SIG PABAC 004-21
Approved Budget Contract: PhP 1,557,396.00

TO THE BIDDER: Indicate **“COMPLY”** If proposal meets the technical specifications and project requirements. **DO NOT LEAVE ANY BLANK. A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF “FAILED”.**

Quantity/Item Description	Required Technical Specifications/Test Parameters	Bidder's Proposal
Procurement of ICT Equipment for RDC, ASCOM, PA	a. Technical Specifications for Information and Communications Technology (ICT) Equipment	

I/WE, the undersigned bidder, have examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/WE undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company

Signature of Company Representative

Name & Designation

Date

(Bidder's Company Letterhead)

WARRANTY UNDERTAKING

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

I/We, _____ (Name) _____, _____ (Title/Capacity) _____, the duly authorized representative of _____ (Company/Bidder) _____, hereby commits that should we be awarded the contract, we will issue a Warranty Certificate in favor of the Philippine Army (PA) valid for **one (1) year** from date of final acceptance.

This Undertaking shall form part of the Technical Requirements for the aforesaid procurement project

Signature of Company Representative

Name & Designation

Date

(Bidder's Company Letterhead)

**CERTIFICATE OF REPLACEMENT FOR DEFECTIVE
ITEMS**

**Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA
Bid Ref. No. SIG PABAC 004-21
Approved Budget Contract: PhP 1,557,396.00**

I/We, _____ (Name) _____, _____ (Title/Capacity) _____, the duly authorized representative of _____ (Company/Bidder) _____, hereby commits that should we be awarded the contract, we will replace all defective items **within thirty (30) calendar days** upon receipt of Notice of Defects from the Philippine Army.

Supplier further certifies that the goods to be delivered have been **manufactured not more than one (1) year** from the date of delivery.

This Certification shall form part of the Technical Requirements for the aforesaid procurement project.

Issued this _____ day of _____ 2021 in _____, Philippines

_____	_____
Name of Company (Bidder)	Full Name of Authorized Representative

_____	_____
Address	Signature of Authorized Representative

_____	_____
Tel. No./Fax	E-mail Address

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for [Name of the Project] of the [Name of the Procuring Entity];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the [Name of Bidder] in the bidding as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 1. Carefully examine all of the Bidding Documents;
 2. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 3. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 4. Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20____
at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN TO BEFORE ME this _____day of _____at _____, Philippines. Affiant exhibited to me his/her competent Evidence of identity as defined by the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC), issued on _____ at _____.

NOTARY PUBLIC

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(Bidder's Company Letterhead)

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

FINANCIAL BID FORM

Description	Qty	ABC Price		Bidder's Proposal	
		U/P	Total Price	U/P	Total Price
Procurement of ICT Equipment for RDC, ASCOM, PA	One (1) Lot		PhP 1,557,396.00		
TOTAL BID PRICE					
Total Bid Price (Amount in Words):					
<p style="text-align: center;">BIDDER'S UNDERTAKING</p> <p>I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above-described items.</p> <p>I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of Notice of Award.</p> <p>Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.</p>					

 Name of Company (in print)

 Signature of Company Representative

 Name & Designation (in print)

 Date

(Bidder's Company Letterhead)

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

For Goods Offered From Abroad

Name of Bidder _____ Invitation to Bid¹ Number _____. Page
_____ of ____.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Qty	Unit price CIF port of entry (specify port) or CIF named place (specify border point or place of destination)	Total CIF or CIF price per item (col. 4 x 5)	Unit Price Delivered at Place (DAP)	Unit price Delivered Duty Paid (DDP)	Total Price -(if DAP col 4X7) -(If DDP col 4X8)

Note: If the particular column is not applicable indicate **dash (-)** or **zero (0)**, as applicable.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and

¹ If ADB, JICA and WB funded projects, use IFB.

(Bidder's Company Letterhead)

Procurement of 1 Lot ICT Equipment for RDC, ASCOM, PA

Bid Ref. No. SIG PABAC 004-21

Approved Budget Contract: PhP 1,557,396.00

For Goods Offered From Within the Philippines

Name of Bidder _____. Invitation to Bid² Number _____. Page
_____ of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Note: If the particular column is not applicable indicate **dash (-)** or **zero (0)**, as applicable.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

² If ADB, JICA and WB funded projects, use IFB.

